彭博实验室使用规定和注意事项
Bloomberg Laboratory use regulations and precautions

学生顾问委员会
Student Advisory Council

以下是彭博实验室使用规定和注意事项，请遵守：

1. 彭博实验室开放时间为每天上午 10:00 至晚上 21:00，无需提前预约。

2. 学生助理坐班时间为工作日上午 10:00 至中午 12:00 和晚上 19:00 至 21:00，双休日上午 10:00 至中午 12:00。如有需要，请在这些时间前往实验室寻求帮助。

3. 非学生助理坐班时间请通过邮件（sac@wku.wdu.cn）或 QQ 商院小助手（3538526619）与我们联系，我们将尽快回复您的问题。

4. 为了维护实验室卫生环境和保护实验室设备，**请勿携带饮料和食物进入实验室。**

5. 在使用期间请保持安静（学习 BMC 课程请佩戴耳机），不要影响他人。

6. 使用完彭博系统后，请退出账号并关闭电脑。

7. 为了确保其他用户的使用体验，**请不要更改电脑的设置**，包括但不限于设置电脑密码、更改 Excel 设置等。

8. 离开彭博实验室前，请扫描白板上的二维码进行使用登记。

请注意，违反上述规定的行为将被视为违反实验室规定，并可能导致禁止使用实验室的处罚。感谢您的合作和理解。

Here are the rules and guidelines for the Bloomberg Lab. Please adhere to them:

1. The Bloomberg Lab is open every day from 10:00 am to 9:00 pm, without the need for an appointment.

2. The working hours for student assistants are 10:00 am to 12:00 pm and 7:00 pm to 9:00 pm on weekdays, and 10:00 am to 12:00 pm on weekends. Please seek assistance during these times.

3. For non-assistant hours, please contact us via email (sac@wku.wdu.cn) or QQ Business School Assistant (3538526619) to ask questions, and we will respond as soon as possible.

4.To maintain a sanitary laboratory environment and to protect laboratory equipment, **please do not bring drinks and food into the laboratory.**

5. Please maintain a quiet environment during usage (please wear headphones when studying BMC courses) and avoid disturbing others.

6. After using the Bloomberg system, please log out of your account and shut down the computer.

7. In order to ensure a smooth experience for all users, **please refrain from altering the computer settings,** such as changing passwords or Excel settings.

8. Before leaving the Bloomberg Lab, please scan the QR code on the whiteboard to register your usage.

Please note that any violations of these rules may result in penalties, including being banned from using the Bloomberg Lab. Thank you for your cooperation and understanding.